



Buhl Building ▪ 535 Griswold Street, Suite 600 ▪ Detroit, MI 48226

Board of Directors Meeting

June 23, 2022



Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

ROLL CALL

Board of Directors Meeting

Date: June 23, 2022

CHAIRPERSON, MS. VICKI WOLBER

VICE-CHAIRPERSON, MS. HILARIE CHAMBERS

MR. ABDUL HAIDOUS

MR. ROYCE MANIKO

MR. KHALIL RAHAL

MR. BRET RASEGAN

MR. JOHN PAUL REA

Tiffany Martin-Patterson, SMART Board Secretary



**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION
BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 23, 2022
2:00 PM**

AGENDA

<u>ITEM:</u>	<u>ACTION:</u>	<u>PRESENTED BY:</u>
1. Call to Order		Vickie Wolber
A) Pledge of Allegiance		
2. Roll Call		Tiffany Martin
3. Adoption of Agenda	Approval	Vickie Wolber
4. Certification of Public Notice	Information	Tiffany Martin
5. Minutes		
A) Board Meeting Minutes for May 26, 2022	Approval	Vickie Wolber
6. Public Participation	Discussion	Vickie Wolber
7. Chairperson's Report	Information	Vickie Wolber
8. General Manager's Report	Information	Dwight Ferrell
9. New Business		
A. Resolution: SMART FY 2022 5310, CRRSAA and ARP Program of Projects	Approval	Ian Holme Transit Asset Manager
B. Resolution: Amendment to the FY2021/22 General Operating Budget Pension & Healthcare OPEB Budget Reclassification	Approval	Ryan Byrne Director of Finance
C. Resolution: Authorization to File and Execute the Applications, Contracts and Amendments for SMART's FY2023 Annual Application for Michigan Capital and Operating Financial Assistance	Approval	Ryan Byrne Director of Finance
D. Resolution: Authorization to Award a Contract for Schedule Printing Services	Approval	Beth Gibbons Manager of Marketing

E. Resolution: Authorizing the General Manager to Award a Contract for Bus Shelters, Benches & Trash Containers Approval Amie May
Transportation Director

F. Resolution: FY2023 Board of Directors Meeting Schedule Approval Tiffany Martin
Board Administrator

10. Board Member Business Discussion Vicki Wolber

Adjournment



Suburban Mobility Authority for Regional Transportation

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PUBLIC NOTICE

SMART will hold the June 23, 2022 Board of Directors meeting at 2 p.m. in SMART's Board Room located on the sixth floor of the Buhl Building, 535 Griswold Street, Detroit, MI 48226.

Virtual attendance is strongly encouraged, and full public participation is still available via Zoom.

All physically present at the meeting must adhere to the following:

- Masks are recommended in indoor public transportation settings and encouraged. Please respect anyone needing or choosing to wear one.
- People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask or attend virtually.
- Pass a temperature check and a complete health screening questionnaire before entering the Board room.

The agenda can be found on SMART's website: <http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule>

Members of the public may attend in person, or virtually/via phone. To attend virtually; on a smartphone, tablet, or computer; please enter this URL in a web browser:

- <https://smartbus.zoom.us/j/97955560638>
- Via phone only, please dial: (301) 715-8592
- Webinar ID: 979 5556 0638 (no password required)
- One-tap mobile: +13017158592,,97955560638#

Members of the public may also submit a written comment to be read during the Public Comment period by emailing SMARTBoard@smartbus.org by 1:45 p.m. on the day of the meeting.

Requests for reasonable accommodations at SMART require advanced reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223-2110 as soon as possible. If you have difficulties joining the virtual session, contact SMARTBoard@smartbus.org or 248-419-7912 and we will assist you to the best of our abilities.

Public Comment will proceed as follows:

- All comments: 5-minute limit per member of the public. Kindly state your name and city of residence.
- Public comments will be received in the following order
 - Members of the public who attend in person
 - Members of the public on Zoom/phone
 - Written comments via email. The Board Secretary will read any submitted comments

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

PROPOSED MINUTES – May 26, 2022

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, May 26, 2022 at 2:05 PM. The meeting was held at 535 Griswold, Suite 600, Detroit, MI 48226 and via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Ms. Vickie Wolber Mr. Royce Maniko Mr. John Paul Rea Mr. Khalil Rahal Mr. Bret Rasegan
Absent Board Members:	Vice- Chairperson	Ms. Hilarie Chambers Mr. Abdul Haidous
SMART General Manager:		Mr. Dwight Ferrell
SMART Board Administrator:		Ms. Tiffany Martin-Patterson
SMART Staff Present:		Ms. Truvae Adams Mr. Brandon Adolph Ms. Melinda Arndt Ms. Laura Bieniek Mr. Ryan Byrne Mr. Robert Cramer Mr. Melvin Evans Mr. Dustin Hagfors Ms. Melissa Hightower Ms. Lynette Hurt Ms. Carol Jones Ms. Angie Kelley Ms. Nicole Mack Ms. Laila Malki Ms. Jacqueline Payne Ms. Nichole Peters Ms. Michele Pollock Ms. Sara Price Mr. Sean Riopelle

Ms. Shana Shore
Ms. Madonna Van Fossen
Mr. Mark Watson
Ms. Patty Wailing
Ms. Dea Weathers
Mr. D'Andrae Whitley
Ms. Jackie Wilcoxson

Public Registered:

Mr. Gary Boguslawski
Mr. Richard Cunningham
Mr. Michael Griffie
Ms. Betty Gusho
Mr. Steven Hawring
Ms. Theresa Maledon
Mr. Renard Monczunski
Mr. Robert Palowski
Ms. Heather Smiley

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Vicki Wolber, Mr. Royce Maniko, Mr. Bret Rasan, Mr. John Paul Rea, and Mr. Khalil Rahal

Absent: Vice-Chairperson Ms. Hilarie Chambers and Mr. Abdul Haidous

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, to approve the agenda for the May 26, 2022 Board meeting removing Agenda Item F) Authorization the General Manager to Award a Contract for Bus Shelters, Benches & Trash Containers.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

4. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

5. Minutes

A. Board Meeting Minutes for April 28, 2022

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, to approve the Board meeting minutes for April 28, 2022.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairperson Ms. Vickie Wolber declared the meeting open for Public Participation.

- Mr. Gary Boguslawski
- Mr. Richard Cunningham
- Mr. Michael Griffie
- Ms. Betty Gusho
- Mr. Steven Hawring
- Ms. Theresa Maledon
- Mr. Renard Monczunski
- Mr. Robert Palowski
- Ms. Heather Smiley

7. Chairperson's Report

DISCUSSION:

None

8. General Manager's Report

Dwight Ferrell, General Manager & Robert Cramer, Deputy General Manager provided their report to the Board.

9. New Business

A. **Information: Adoption of the FY2023 Operating Budget, Restricted Operating Budget and the Proposed FY2023-FY2027 Capital Budget**

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the Board of Directors of Suburban Mobility Authority for Regional Transportation hereby adopts the FY 2023 Operating Budget, Restricted Operating Budget and the FY 2023 through FY 2027 Capital Budget; and be it further Resolved, That the SMART Board of Directors hereby adopts 10% of a line item as the limitation for line-item amendments without Board Approval.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. **Resolution: FY2023 Municipal Credit, Community Credit and Purchase of Service Agreements**

MOTION: Moved by Mr. John Paul, seconded by Mr. Khalil Rahal, that the General Manager of the Suburban Mobility Authority for Regional Transportation is authorized to execute Municipal and Community Credit and Purchase of Service (POS) agreements in FY 2023 with the communities and agencies in the amounts listed in the tables.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. **Resolution: Authorization to Award a Contract for Employment Search Firm Services**

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a two-year contract for an amount not to exceed \$511,000.00 to Amy Cell LLC for Employment Search Firm Services. There is no renewal option.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Award a One-Month Interim Contract for TPA for Sickness and Accident Program, Short Term Disability Insurance Services

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Khalil Rahal, that the General Manager of Suburban Mobility Authority for Regional Transportation is hereby authorized to Award a Contract for TPA for Sickness and Accident Program, Short Term Disability Insurance services starting June 1, 2022 through June 30, 2022 for an amount not to exceed \$3,000 to Hartford Financial Services Group, Inc.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization to Approve a Purchase Order Change Action (POCA) #1 for Additional A&E Services for the LETC Monroe City Hall Transfer Station Project

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the That the General Manager of Suburban Mobility Authority for Regional Transportation is hereby authorized to approve POCA #1 in the amount not to exceed \$59,500.00 to Hubbell, Roth & Clark, Inc.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

F. Resolution: Authorizing the General Manager to Award a Contract for Heating Ventilation Air Conditioning Units (HVAC) for Bus Wash Project

MOTION: Moved by Mr. Khalil Rahal, seconded by Mr. John Paul Rea, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract in the amount not to exceed \$1,427,579.00 to Creative Construction Concepts for HVACs for the Bus Wash Project.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

10. Executive Session

MOTION: Moved by Mr. Khalil Rahal, Seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby authorize the General Manager, Dwight Ferrell to **proceed into** Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:

Confidential

MOTION: Moved by Mr. Khalil Rahal, Seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby authorize Mr. Ron Beier, General Counsel to proceed with his recommendation.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

MOTION: Moved by Mr. John Paul Rea, Seconded by Mr. Khalil Rahal, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby authorize the General Manager, Dwight Ferrell to **proceed out** of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

11. Board Member Business

MOTION: Moved by Mr. John Paul Rea, Seconded by Mr. Khalil Rahal that the Board directs the General Manager and his staff to communicate SMART's Vision and implementation plans for the next four years to each County Board of Commissioners and Transportation Authority, as appropriate within the SMART service area. These efforts will demonstrate SMART's innovation and new direction that will materialize if funding is renewed at current levels in the service areas currently funded by a county or transportation authority millage.

DISCUSSION:

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:

Mr. Maniko requested the Board receive a quarterly report of any cyber-attacks SMART has received.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. Khalil Rahal, seconded by Mr. John Paul Rea, and unanimously carried, the meeting adjourned at 3:26 PM.

Respectfully submitted,

Tiffany Martin-Patterson

Tiffany Martin-Patterson
Board Administrator

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of the Authority's Section FY 2022 5310, CRRSAA and ARP Program of Projects
Consistent with FTA Regulations

- Whereas, Pursuant to Federal Transit Administration (FTA) guidelines, it is necessary for the Authority to make known, by formal resolution, its intent to submit a Program of Projects to the FTA under provisions of 49 U.S.C. Section 5310, as amended; and
- Whereas, 49 U.S.C. Section 5310, as amended, requires that the Authority prepare and submit a Program of Projects for each fiscal year; and
- Whereas, The Program of Projects for FY 2022 includes a list of approved projects to be funded by Federal capital, and operating financial assistance; and
- Whereas, The Regional Transit Authority (RTA) and Toledo Area Regional Transit Authority (TARTA) approved the funding levels proposed for this Program of Projects; and
- Whereas, In its Master Agreement with Public Transportation Providers of July 9, 2013, the RTA provided approval for SMART to make direct application to the FTA based on approved funding levels; now therefore be it
- Resolved, That the Board of Directors of SMART authorizes the General Manager of SMART to submit the Program of Projects for FY 2022 to FTA in compliance with the requirements of 49 U.S.C. Section 5310, as amended.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on _____.

Date

Board Secretary

No. _____

FY 2022 - 5310, CRRSAA, ARP

Program of Projects

As of May 25, 2022

Additional details of the applications, evaluation criteria, and awarded projects can be found on file with SMART by request.

Project Description	Funding Type	Recipient	Recipient Status	Adoption Date	Coordinated Plan Page(s)	Category	FTA Amount	STATE Amount	Local Recipient	Total Project Cost
Detroit UZA										
Traditional Capital										
	FY2022 5310	Auburn Hills	Public		61	A	68,000	17,000		85,000
	FY2022 5310	Clinton Twp.	Public		61	A	68,000	17,000		85,000
	FY2022 5310	Fraser	Public		61	A	68,000	17,000		85,000
	FY2022 5310	Harrison Township	Public		61	A	68,000	17,000		85,000
	FY2022 5310	Independence Twp.	Public		61	A	58,000	14,000		70,000
	FY2022 5310	JVS	Non-Profit		61	A	68,000	17,000		85,000
	FY2022 5310	Livonia	Public		61	A	112,000	28,000		140,000
	FY2022 5310	Madison Heights	Public		61	A	58,000	14,000		70,000
	FY2022 5310	Mt. Clemens	Public		61	A	204,000	51,000		255,000
	FY2022 5310	Nankin	Public		61	A	340,000	85,000		425,000
	FY2022 5310	New Gateways	Non-Profit		61	A	112,000	28,000		140,000
	FY2022 5310	NOTA	Public		61	A	138,000	34,000		170,000
	FY2022 5310	OPC	Public		61	A	68,000	17,000		85,000
	FY2022 5310	PAATS	Public		61	A	138,000	34,000		170,000
	FY2022 5310	Royal Oak	Public		61	A	68,000	17,000		85,000
	FY2022 5310	Royal Oak Twp.	Public		61	A	68,000	17,000		85,000
	FY2022 5310	Southfield	Public		61	A	184,000	46,000		230,000
	FY2022 5310	St. Clair Shores	Public		61	A	138,000	34,000		170,000
	FY2022 5310	Troy	Public		61	A	68,000	17,000		85,000
	FY2022 5310	Warren	Public		61	A	138,000	34,000		170,000
	FY2022 5310	WOTA (Walled Lake)	Public		61	A	68,000	17,000		85,000
Total 2022 Traditional Capital							\$2,288,000	\$572,000	\$0	\$2,860,000
Mobility Management										
	FY2022 5310	FRTA	Non-Profit		65	A	48,053	11,513		57,568
	FY2022 5310	Golden Services	Non-Profit		65	A	68,011	17,003		85,014
	FY2022 5310	OCHN	Non-Profit		65	A	34,383	8,598		42,979
	FY2022 5310	PEAC	Non-Profit		65	A	223,288	55,822		279,111
	FY2022 5310	RLEMS	Public		65	A	75,568	18,892		94,460
Total 2022 Mobility Management							\$447,304	\$111,826	\$0	\$559,130

Project Description	Funding Type	Recipient	Recipient Status	Adoption Date	Coordinated Plan Page(s)	Category	FTA Amount	STATE Amount	Local Recipient	Total Project Cost
Up to 50% Operating Assistance - <i>Match Local</i>										
	FY2022 5310	DCC	Non-Profit		61	A	14,169		14,169	28,338
	FY2022 5310	FRTA	Non-Profit		61	A	79,935		79,935	159,870
	FY2022 5310	Golden Services	Non-Profit		61	A	47,230		47,230	94,460
	FY2022 5310	IVC	Non-Profit		61	A	99,183		99,183	198,366
	FY2022 5310	JFS	Non-Profit		61	A	279,724		279,724	559,447
	FY2022 5310	Livonia	Public		61	A	34,839		34,839	69,678
	FY2022 5310	Northville	Public		61	A	4,723		4,723	9,446
	FY2022 5310	NOTA	Public		61	A	53,706		53,706	107,413
	FY2022 5310	PEAC	Non-Profit		61	A	176,376		176,376	352,752
	FY2022 5310	RLEMS	Public		61	A	17,983		17,983	35,966
	FY2022 5310	WOTA	Public		61	A	35,723		35,723	71,446
Total 50% Operating Assistance							\$843,591		\$843,591	\$1,687,181
100% Operating Assistance- <i>No Local Match</i>										
	ARP	Bloomfield Twp.	Public		61	A	69,050			69,050
	CRRSAA	DCC	Non-Profit		61	A	15,000			15,000
	ARP	Farmington Hills	Public		61	A	47,230			47,230
	CRRSAA	JFS	Non-Profit		61	A	243,871			243,871
	ARP	Mt. Clemens	Non-Profit		61	A	39,862			39,862
	CRRSAA	NOTA	Public		61	A	20,065			20,065
	ARP	NOTA	Public		61	A	219,168			219,168
	CRRSAA	PEAC	Public		61	A	73,191			73,191
	CRRSAA	RLEMS	Public		61	A	300,000			300,000
	ARP	RLEMS	Public		61	A	265,397			265,397
	ARP	St. Clair Shores	Public		61	A	9,446			9,446
	ARP	STAR	Public		61	A	1,984			1,984
Total 100% Operating Assistance							\$1,304,264			\$1,304,264
Total Operating Assistance							\$2,147,855			\$2,991,445
SMART GRAND TOTAL							\$4,883,159	\$683,826	\$843,591	\$6,410,576
SMART FY 2022 5310 Totals							\$3,578,895	\$683,826	\$843,591	\$5,106,312
SMART CRRSAA Totals							\$652,127	\$0	\$0	\$652,127
SMART ARP Totals							\$652,137	\$0	\$0	\$652,137
SMART GRAND TOTAL							\$4,883,159	\$683,826	\$843,591	\$6,410,576

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Amendment to the FY 2021/22 General Operating Budget

- Whereas, the Suburban Mobility Authority for Regional Transportation, (the Authority) pursuant to PA 204 of 1967, as amended has been empowered to acquire, plan, contract, operate and maintain a transportation system, and facilities within its jurisdiction;
- Whereas, the Authority pursuant to PA 2 of 1968 as amended is required to amend its operating budget when changes to said budget are required and known; and
- Whereas, PA 2 of 1968 as amended also requires the Authority to maintain a balanced budget.
- Whereas, the Authority, pursuant to PA 204 of 1967 as amended and PA 2 of 1968 as amended, amends the FY2021/22 Operating Budget by increasing various operational line items as follows:

Expenses – Various \$0

Now Therefore be it Resolved:

That the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined in the Director of Finance communication to the Board dated 6/23/2022 and hereby increases the line items as follows:

Expenses – Various \$0

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on 6/23/2022.

Date

Board Secretary

No.

DATE: 6/28/2022 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Director of Finance
FROM: Capital and Grant Programs APPROVED BY: General Manager

SUBJECT:

Authorization to File and Execute the Applications, Contracts and Amendments for SMART's
FY 2023 Annual Application for Michigan Capital and Operating Financial Assistance

SUMMARY:

Board authorization is requested to file the grant applications, execute contracts and amendments for the FY 2023 Annual Application for state transportation capital and operating assistance to the Michigan Department of Transportation (MDOT). The Annual Application is the Suburban Mobility Authority for Regional Transportation's (SMART) application to MDOT for the estimated state capital and operating financial assistance required to operate public transportation during fiscal years 2023-2026.

DISCUSSION:

Pursuant to Section 10e of Act 51 of the Public Acts of 1951, as amended, eligible transportation authorities are required to file an Annual Application describing the service, programs and projects to be carried out in the ensuing fiscal year, together with specific requests for estimated capital and operating financial assistance. This application will be used by MDOT in the development of specific funding requests to the Michigan legislature for FY 2023 public transportation program appropriations for the SMART service area. Public notice was published in the Detroit News and Detroit Free Press on April 24, 2022 and Michigan Chronicle on April 27, 2022. The timeframe to submit comments and/or a request for a public hearing closed Wednesday, May 25, 2022; no comments or requests were received and therefore the estimated budgets are final.

For SMART Sections 5307 and 5339 Federal Formula funds, the funding levels in this application are based on funding targets set by SEMCOG and the RTA's approved split for FY 2023: SMART will receive 50% (5307) and (5339) of the Detroit UZA apportionment. For SMART Section 5310 funds, which will be applied for through the RTA once FY 2023 apportionment levels are published by the FTA, we requested the amount needed for various qualifying capital and operating assistance projects.

For all other funds, the application for FY 2023 is based on the following assumptions. First, the LETC 5307 Governor's Apportionment, the LETC 5339 Governor's Apportionment, and LETC share of Toledo's 5307 and 5339 Formula funds, are based on are based on funding targets set by SEMCOG. Second, SMART and LETC FY2023 Congestion Mitigation Air Quality (CMAQ) has been awarded by SEMCOG. Third, Section 5311, Specialized Services operating assistance and Act 51 operating assistance funds are requested based on the past MDOT funding distribution levels and on the proposed State reimbursement rates.

Per MDOT instructions, capital line items reflect a 20% State match. At the time of appropriation/allocation, MDOT will determine what funding source is available for match. SMART, communities and agencies are responsible for up to the full 20% match when MDOT does not participate.

Program funding is subject to change upon receipt of federal appropriations or budget and/or scope amendments or revisions. The budget for the local transportation program is balanced.

Changes in eligibility documentation have not occurred during the past state fiscal year.

RECOMMENDATION:

That the Board of Directors adopts the attached resolution authorizing the Board Chairperson to file the grant application and execute the contract and amendments for the FY 2023 Annual Application with MDOT. The Board Chairperson is the official representative of the applicant for all public transportation matters who is authorized to provide such information as deemed necessary by the commission or department for its administration of Act 51.

ATTACHMENTS:

1. FY 2023 Budget Summary
2. FY 2023 Annual Application: Capital Requests
3. Resolution

SMART - FY 2023 Annual Plan
Estimated Budget Summary ^{(A)(B)}
5/27/22

Description	Eligible Total*	Federal 100%	Federal 80%	Federal 50%	MDOT 20%	MDOT 50%	MDOT Other	MDOT Act 51	Local 50%
CAPITAL ^(A)									
I	5307 Formula ^(B)								
	SMART (50% Detroit UZA)	39,678,435		31,742,748		7,935,687			
	Monroe (MI portion of Toledo UZA)	604,344		483,475		120,869			
	Subtotal 5307	40,282,779		32,226,223		8,056,556			
II	Monroe 5307 Governor's Apportionment ^(B)								
	Operating	3,101,698			1,550,849				#1,550,849
	Capital	269,179		215,343		53,836			
	Subtotal 5307 GA (Capital and Capitalized Operating)	3,370,877		215,343	1,550,849	53,836			#1,550,849
III	5339 Formula ^(B)								
	SMART (50% Detroit UZA)	4,384,926		3,507,941		876,985			
	Monroe (MI portion of Toledo UZA)	67,325		53,860		13,465			
	Subtotal 5339	4,452,251		3,561,801		890,450			
IV	Monroe 5339 Governor's Apportionment ^(B)								
	Subtotal 5339 GA	200,371		160,297		40,074			
V	Congestion Mitigation Air Quality (CMAQ) ^(C)								
	Subtotal CMAQ	2,186,754		1,749,404		437,350			
VI	Section 5310- Elderly and Disabled Program ^(D)								
	SMART	3,959,708	25,000	1,592,595	971,982	398,149			#971,982
	Monroe	0		0	0	0			
	North Oakland Transportation Authority (NOTA)	303,022			151,511				#151,511
	Subtotal 5310	4,262,730	25,000	1,592,595	1,123,493	398,149			#1,123,493
VII	Section 5311-Nonurban Job Access and Reverse Commute (JARC) ^(E)								
	North Oakland Transportation Authority (NOTA)	561,516		100,600	217,883	25,150	217,883		
	Subtotal 5310	561,516		100,600	217,883	25,150	217,883		
	TOTAL Capital	55,317,278	25,000	39,606,263	2,892,225	9,901,565	217,883		#2,674,342
OPERATING (Ref. line 411 operating revenue schedules)									
VIII	Act 51 Operating ^(F)								
	- SMART Urban Metro	43,500,000						43,500,000	
	- Monroe Urban Small (Lake Erie)	1,400,000						1,400,000	
	- Bedford Urban Metro	107,000						107,000	
	- Monroe Nonurban	300,000						300,000	
	Subtotal Act 51 Operating	45,307,000						45,307,000	
IX	Section 5311 (formerly Section 18 FTA pass-thru) ^(G)								
	(Ref. Line 413 nonurban operating revenue sched.)	230,000					230,000		
X	Other State Subsidized Services								
	- Specialized Services Grant	922,000					922,000		
	- Royal Oak Township	16,000					16,000		
		938,000					938,000		
	TOTAL Operating	46,475,000					1,168,000	45,307,000	
Grand total Estimated Funding for SMART & Lake Erie		101,792,278	25,000	39,606,263	2,892,225	9,901,565	217,883	1,168,000	45,307,000
									#2,674,342

Footnotes

(A) Per 2023 Annual Application Capital Grants Worksheet. The Detroit UZA Formula splits, where applicable, are based on RTA split from FY 2019. Based on MDOT Application Instructions, we have budgeted for MDOT match of 20% for capital and 0% for 5310 New Freedom and 5307 Governor's Apportionment Operating assistance (local match). Each local match dollar amount has been labeled with a # and has been backed out of the total amount budgeted.

(B) FY 2023 Funding based on Semcog targets for Federal Formula Funding.

(C) CMAQ Funds approved by SEMCOG.

(D) SMART's portion of 5310 funds are determined by the RTA after Detroit UZA apportionment is made available by FTA. Dollar amounts included in budget are estimates based on FY20 5310 allocation to SMART. An application for funds will be submitted to the FTA after a Call for Projects and Program of Projects is developed in Fall 2020. Monroe 5310 and NOTA Nonurban New Freedom Operating funds are administered by MDOT and have been requested in SMART's FY21 Annual Application to MDOT.

(E) Nonurban JARC funds have been requested in SMART's FY23 Annual Application. We have budgeted for MDOT match of 20% for capital and 50% for operating.

(F) Act 51 Operating is based on SMART's adopted FY 2023 budget, found under "5) Revenue Assumptions."

(G) Section 5311 and Other State Subsidized Services based on SMART's adopted FY 2023 budget, found under "3) Restricted." Have finance review language

**5 Year Capital Plan: FY23-27
SMART/Monroe/NOTA**

Description	2023			2024			2025			2026			2027		
	Federal	State/Local	Total	Federal	State/Local	Total	Federal	State/Local	Total	Federal	State/Local	Total	Federal	State/Local	Total
1. 5307 Formula Funding															
SMART**															
Preventive Maintenance	8,000,000	2,000,000	10,000,000	8,000,000	2,000,000	10,000,000	8,000,000	2,000,000	10,000,000	8,000,000	2,000,000	10,000,000	4,000,000	1,000,000	5,000,000
Security Activities (1% Min)	0	0	0	0	0	0	0	0	0	0	0	0	343,594	85,898	429,492
Enhancement Activities	360,000	90,000	450,000	200,000	50,000	250,000	200,000	50,000	250,000	200,000	50,000	250,000	200,000	50,000	250,000
Bus Replacement- DO	226,773	56,693	283,466	747,115	186,779	933,894	1,890,205	472,551	2,362,756	889,256	222,314	1,111,570	2,432,900	608,225	3,041,125
Bus Replacement- Community Operated	437,059	109,265	546,324	0	0	0	1,911,720	477,930	2,389,650	1,319,072	329,768	1,648,840	835,896	208,974	1,044,870
Bus Replacement- F/R	1,833,600	458,400	2,292,000	0	0	0	10,027,904	2,506,976	12,534,880	6,227,328	1,556,832	7,784,160	0	0	0
Bus Replacement- Set Aside	0	0	0	0	0	0	0	0	0	8,000,000	2,000,000	10,000,000	0	0	0
Bus Spare Parts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Shop Equipment	763,056	190,764	953,820	0	0	0	0	0	0	0	0	0	0	0	0
Bus Mid-Life Overhaul	0	0	0	3,245,958	811,490	4,057,448	0	0	0	0	0	0	0	0	0
Information Technology Projects	3,504,000	876,000	4,380,000	5,680,000	1,420,000	7,100,000	1,000,000	250,000	1,250,000	1,160,000	290,000	1,450,000	960,000	240,000	1,200,000
Facility Renovation	16,618,260	4,154,565	20,772,825	14,504,530	3,626,133	18,130,663	9,995,326	2,498,832	12,494,158	7,890,002	1,972,501	9,862,503	25,586,981	6,396,745	31,983,726
Subtotal SMART	31,742,748	7,935,687	39,678,435	32,377,603	8,094,401	40,472,004	33,025,155	8,256,289	41,281,444	33,685,658	8,421,415	42,107,073	34,359,371	8,589,842	42,949,213
Monroe-5307 TARTA Apportionment															
Preventative Maintenance	111,572	27,893	139,465	193,802	48,451	242,253	196,079	49,020	245,099	133,600	33,400	167,000	120,768	30,192	150,960
Bus Replacement	363,057	90,764	453,821	0	0	0	261,184	65,296	326,480	134,288	33,572	167,860	392,314	98,080	490,394
Bus Equipment/Parts	6,246	1,562	7,808	10,246	2,562	12,808	10,246	2,562	12,808	10,246	2,562	12,808	10,246	2,562	12,808
Facility Renovations	0	0	0	201,082	50,271	251,353	32,898	8,225	41,123	232,333	58,083	290,416	0	0	0
Transit Security Upgrades	2,600	650	3,250	2,600	650	3,250	2,600	650	3,250	2,600	650	3,250	0	0	0
Support Vehicle Replacement	0	0	0	85,414	21,354	106,768	0	0	0	0	0	0	0	0	0
Subtotal Monroe	483,475	120,869	604,344	493,144	123,286	616,430	503,007	125,752	628,759	513,067	128,267	641,334	523,328	130,833	654,161
Total 5307 Formula Funding	32,226,223	8,056,556	40,282,779	32,870,747	8,217,687	41,088,434	33,528,162	8,382,041	41,910,203	34,198,725	8,549,681	42,748,406	34,882,699	8,720,675	43,603,374
2. Monroe 5307 Governor's Apportionment															
Facility Renovation	0	0	0	803,421	200,855	1,004,276	750,297	187,574	937,871	811,421	202,855	1,014,276	0	0	0
Vehicle Replacement	131,343	32,836	164,179	0	0	0	132,728	33,182	165,910	0	0	0	986,352	246,588	1,232,940
Support Vehicle Replacement	84,000	21,000	105,000	0	0	0	0	0	0	0	0	0	0	0	0
Preventative Maintenance	0	0	0	513,845	128,461	642,306	432,049	108,012	540,061	0	0	0	441,181	110,295	551,476
<i>a Operating (# Under Operating Budget)</i>	<i># 1,550,849</i>	<i># 1,550,849</i>	<i>#3,101,698</i>	<i># 484,250</i>	<i># 484,250</i>	<i>#968,500</i>	<i># 522,472</i>	<i># 522,472</i>	<i>#1,044,944</i>	<i>#1,062,876</i>	<i>#1,062,876</i>	<i>#2,125,752</i>	<i># 484,250</i>	<i># 484,250</i>	<i>#968,500</i>
Total 5307 Gvnr's Apportionment	215,343	53,836	269,179	1,317,266	329,317	1,646,583	1,315,074	328,769	1,643,843	811,421	202,855	1,014,276	1,427,533	356,883	1,784,416
3. 5339 Formula Funding															
SMART**															
Facility Renovation	3,507,941	876,985	4,384,926	3,578,099	894,525	4,472,624	3,649,661	912,415	4,562,076	3,722,655	930,664	4,653,319	3,797,108	949,277	4,746,385
Subtotal SMART	3,507,941	876,985	4,384,926	3,578,099	894,525	4,472,624	3,649,661	912,415	4,562,076	3,722,655	930,664	4,653,319	3,797,108	949,277	4,746,385
Monroe															
Bus Replacement	0	0	0	0	0	0	0	0	0	0	0	0	173,510	43,378	216,888
Bus Replacement (from Toldeo)	0	0	0	0	0	0	0	0	0	0	0	0	58,300	14,575	72,875
Preventive Maintenance (from Toldeo)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Facility Renovation	160,297	40,074	200,371	163,503	40,876	204,379	166,773	41,693	208,466	170,108	42,527	212,635	0	0	0
Facility Renovation (from Toledo)	53,860	13,465	67,325	54,937	13,734	68,671	56,036	14,009	70,045	57,157	14,289	71,446	0	0	0
Subtotal Monroe	214,157	53,539	267,696	218,440	54,610	273,050	222,809	55,702	278,511	227,265	56,816	284,081	231,810	57,953	289,763
Total 5339 Formula Funding	3,722,098	930,525	4,652,623	3,796,539	949,135	4,745,674	3,872,470	968,118	4,840,588	3,949,920	987,480	4,937,400	4,028,918	1,007,230	5,036,148

**5 Year Capital Plan: FY23-27
SMART/Monroe/NOTA**

Description	2023			2024			2025			2026			2027		
	Federal	State/Local	Total												
4. CMAQ Funding + SMART															
Bus Replacement-F/R	1,297,738	324,434	1,622,172	0	0	0	0	0	0	0	0	0	0	0	0
Bus Replacement- DO	451,666	112,917	564,583	0	0	0	0	0	0	0	0	0	0	0	0
b Select Route Service Expansion (#Oper Bdgt)	0	0	0	#3,600,000	#900,000	#4,500,000	0	0	0	0	0	0	0	0	0
Replace Community Transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal SMART	1,749,404	437,350	2,186,754	0											
Monroe															
Facility Renovation-EV Charging Infrastructure	0	0	0	520,000	130,000	650,000	520,000	130,000	650,000	520,000	130,000	650,000	0	0	0
Purchase Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	1,924,310	481,078	2,405,388
Subtotal Monroe	0	0	0	520,000	130,000	650,000	520,000	130,000	650,000	520,000	130,000	650,000	1,924,310	481,078	2,405,388
Total CMAQ Funding	1,749,404	437,350	2,186,754	520,000	130,000	650,000	520,000	130,000	650,000	520,000	130,000	650,000	1,924,310	481,078	2,405,388
5. SMART 5310 Funding ++															
SMART															
5310 Capital Projects (vehicles)	1,092,648	273,162	1,365,810	1,206,285	301,571	1,507,856	1,248,499	312,125	1,560,624	1,292,198	323,050	1,615,248	1,337,434	334,359	1,671,793
5310 Mobility Management	499,947	124,987	624,934	438,102	109,526	547,628	448,715	112,179	560,894	458,900	114,725	573,625	468,626	117,157	585,783
c NF Operating Assistance (#Oper Bdgt)	#971,982	#971,982	#1,943,964	#971,982	#971,982	#1,943,964	#971,982	#971,982	#1,943,964	#971,982	#971,982	#1,943,964	#971,982	#971,982	#1,943,964
New Freedom Administration	25,000	0	25,000	25,000	0	25,000	25,000	0	25,000	25,000	0	25,000	25,000	0	25,000
Subtotal SMART	1,617,595	398,149	2,015,744	1,669,387	411,097	2,080,484	1,722,214	424,304	2,146,518	1,776,098	437,775	2,213,873	1,831,060	451,515	2,282,575
Monroe															
Purchase Vehicles-TARTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal Monroe	0														
NOTA^															
d Nonurban NF Operating (#Oper Bdgt)	#151,511	#151,511	#303,022	#151,111	#151,111	#303,022	#151,511	#151,511	#303,022	#151,511	#151,511	#303,022	#151,511	#151,511	#303,022
Subtotal NOTA	0														
Total 5310 Capital Funding	1,617,595	398,149	2,015,744	1,669,387	411,097	2,080,484	1,722,214	424,304	2,146,518	1,776,098	437,775	2,213,873	1,831,060	451,515	2,282,575
6. Nonurban 5311 JARC^^															
NOTA															
Purchase Vehicle	56,000	14,000	70,000	0	0	0	0	0	0	0	0	0	0	0	0
Purchase Equipment	2,600	650	3,250	0	0	0	0	0	0	0	0	0	0	0	0
Mobility Manager	42,000	10,500	52,500	0	0	0	0	0	0	0	0	0	0	0	0
e Nonurban JARC Operating (#Oper Bdgt)	#217,883	#217,883	#435,766	#217,883	#217,883	#435,766	#217,883	#217,883	#435,766	#217,883	#217,883	#435,766	#217,883	#217,883	#435,766
Total 5311 JARC Capital Funding	100,600	25,150	125,750	0											
Grand Total SMART, Monroe & NOTA	39,631,263	9,901,565	49,532,828	40,173,939	10,037,235	50,211,174	40,957,920	10,233,230	51,191,150	41,256,164	10,307,791	51,563,955	44,094,520	11,017,380	55,111,900
7. Operating & Service Expansion															
a Operating (# Under Operating Budget)	1,550,849	1,550,849	3,101,698	484,250	484,250	968,500	522,472	522,472	1,044,944	1,062,876	1,062,876	2,125,752	484,250	484,250	968,500
b Select Route Service Expansion (#Oper Bdgt)	0	0	0	3,600,000	900,000	4,500,000	0	0	0	0	0	0	0	0	0
c NF Operating Assistance (#Oper Bdgt)	971,982	971,982	1,943,964	971,982	971,982	1,943,964	971,982	971,982	1,943,964	971,982	971,982	1,943,964	971,982	971,982	1,943,964
d Nonurban NF Operating (#Oper Bdgt)	151,511	151,511	303,022	151,111	151,111	302,222	151,511	151,511	303,022	151,511	151,511	303,022	151,511	151,511	303,022
e Nonurban JARC Operating (#Oper Bdgt)	217,883	217,883	435,766	217,883	217,883	435,766	217,883	217,883	435,766	217,883	217,883	435,766	217,883	217,883	435,766
Total Operating & Service Expansion	2,892,225	2,892,225	5,784,450	5,425,226	2,725,226	8,150,452	1,863,848	1,863,848	3,727,696	2,404,252	2,404,252	4,808,504	1,825,626	1,825,626	3,651,252
Grand Total including Opr & Svc Expansion	42,523,488	12,793,790	55,317,278	45,599,165	12,762,461	58,361,626	42,821,768	12,097,078	54,918,846	43,660,416	12,712,043	56,372,459	45,920,146	12,843,006	58,763,152
Notes															
* Future Fiscal Years (2023-2027) federal formula funding based on Semcog targets with an annual increase of 2%.															
** Funding levels for SMART 50% share of Detroit UZA funds for 5307 and 5339.															
+ FY 2023 CMAQ Projects approved by SEMCOG. 2024-2027 are anticipated applications based on application history.															
++ SMART's share of the 5310 Funding for the Detroit UZA is determined by the Regional Transit Authority. Projects shown in budget are anticipated requests for funding.															
^Nonurban New Freedom funds are allocated by MDOT and are separate and in addition to SMART's share of the 5310 funding for the Detroit UZA.															
^^Nonurban 5311 funds are administered by MDOT. SMART applies on behalf of eligible subrecipients in SMART's service area.															
# Governor's Apportionment, Section 5310 Funding and JARC can have some portion used for operating assistance (50% Federal with 50% Local Match, 50% Federal with 50% State Match, and 80% Federal with 20% Local.) These numbers are shown on the table but not included in the sum of capital funds.															

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorizing the Submittal of the Authority's FY 2023 Annual Application, the Execution of Grant Contracts and Amendments for Financial Assistance under Act No. 51 of the Public Acts of 1951

- Whereas, Pursuant to Michigan Department of Transportation (MDOT) guidelines, it is necessary for the Authority to make known, by formal resolution, its intent to apply for State financial assistance under provisions of Section 10e of Act No. 51 of the Public Acts of 1951, as amended; and
- Whereas, Act No. 51 of the Public Acts of 1951, as amended, requires that the Authority prepare and submit an Annual Application each year; and
- Whereas, The Annual Application for FY 2023 includes the request for State capital and operating financial assistance for FY 2023; and
- Whereas, The budget for the local transportation program is balanced and estimated revenues are \$147,512,600 (Route Revenue \$5,550,000, Federal \$13,239,000, State \$47,663,500, Local \$78,650,000, Other \$2,410,100) and support the proposed expenditures of \$147,512,600; and
- Whereas In its Master Agreement with Public Transportation Providers of July 9, 2013, the Regional Transit Authority (RTA) provided approval for SMART to work directly with MDOT to finalize and submit a FY 2023 funding application; and
- Whereas, Performance indicators have been reviewed and approved by the governing body, and
- Whereas, Changes in eligibility documentation have not occurred during the past state fiscal year; now therefore be it
- Resolved, That SMART does hereby makes its intentions known to provide transportation services and to apply for state financial assistance with this annual application, in accordance with Act 51. SMART does hereby establish the intent to file an application, execute contracts and amendments allowing for execution of Sections 5307 and 5339 Formula Capital including the Governor's Apportionments for Monroe, Congestion Mitigation and Air Quality (CMAQ), Section 5310, Section 5311, and Specialized Services for financial assistance under the provisions of Section 10e of Act No. 51 of the Public Acts of 1951, as amended; and be it further
- Resolved, That the Board of Directors of SMART authorizes the Director of Finance, Ryan Byrne, to provide such information as deemed necessary by MDOT to make an official determination of the eligibility for funds under the provision of Section 10e of Act no. 51 of the Public Acts of 1951, as amended; and be it further

Resolved, That SMART does hereby makes its intensions known to provide transportation services and to apply for state financial assistance with this annual application, in accordance with Act 51. SMART does hereby establish the intent to file an application, execute contracts and amendments allowing for execution of Sections 5307 and 5339 Formula Capital including the Governor’s Apportionments for Monroe, Congestion Mitigation and Air Quality (CMAQ), Section 5310, Section 5311, and Specialized Services for financial assistance under the provisions of Section 10e of Act No. 51 of the Public Acts of 1951, as amended; and be it further

Resolved, That the Board of Directors of SMART authorizes the Director of Finance, Ryan Byrne, to provide such information as deemed necessary by MDOT to make an official determination of the eligibility for funds under the provision of Section 10e of Act no. 51 of the Public Acts of 1951, as amended; and be it further

Resolved, That the Board of Directors of SMART authorizes SMART to submit the Annual Application for FY 2023 to MDOT in compliance with the requirements of Section 10e of Act No. 51 of the Public Acts of 1951, as amended, and provide such information as deemed necessary by the commission or MDOT for its administration.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on

_____.

Date

Board Secretary

No. _____

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorizing the General Manager to Award a Contract for Scheduling Printing Services

- Whereas, SMART schedules are an important piece of information customers need to ride the bus; and
- Whereas, A Request for Quotation (RFQ) was advertised and published on Michigan Intergovernmental Trade Network (MITN). Two quotes were received; and
- Whereas, Accuform Printing & Graphics, Inc. submitted the lowest, responsive, responsible bid. Price was determined fair and reasonable; and
- Whereas, Adequate funding is available in the Authority's general fund; and
- Whereas, The Director of Finance is satisfied that Accuform Printing & Graphics, Inc. has the potential to perform under the terms and conditions of the contract; and
- Whereas, The EEO Department is satisfied that Accuform Printing & Graphics, Inc. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a three-year contract for an amount not to exceed \$165,000.00 to Accuform Printing & Graphics. There are two one-year renewal options in the amount not to exceed \$60,000.00 a year to be exercised at SMART's discretion. The estimated total cost for the contract is \$285,000.00.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 23, 2022.

Date

Board Secretary

No. _____

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorizing the General Manager to Award a Contract for Bus Shelters Benches & Trash Containers

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a requirement for Bus Shelters Benches & Trash Containers; and
- Whereas, An Invitation for Bid (IFB) was advertised and posted on MITN. Two bids were received; and
- Whereas, Brasco International submitted the lowest, responsive and responsible bid. Price was determined to be fair and reasonable; and
- Whereas, Funding is available in the Authority's Capital fund Federal MI-2020-061 (5307) Project #42197 State 2017-0130 P24 ; and
- Whereas, The Director of Finance is satisfied that Brasco International has the potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Brasco International is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a one-time purchase for an amount not to exceed \$191,900.00 to Brasco International for Bus Shelters Benches & Trash Containers

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 23, 2022.

Date

Board Secretary

No. _____

Bid Tab IFB 22-3583 Bus Shelters Benches Trash Containers P.A. R Rayner		Brasco International Contact: Sean Loewe loewe@brasco.com				Tolar Manufacturing Contact: Scott Williams swilliams@tolarmfr.com			
Description	QTY	Model	UNIT	Total	QTY	Model	UNIT	Total	
Solar Shelters	13	Brasco Eclipse	\$11,200.00	\$145,600.00	13	Tolar Sig Sunset 36463-00	\$13,340.00	\$173,420.00	
Benches	13	Brasco Eclipse	\$700.00	\$9,100.00	13	Tolar 12252-121	\$720.00	\$9,360.00	
Trash Containers	48	Brasco Eclipse	\$775.00	\$37,200.00	48	Tolar 35708-121	\$750.00	\$36,000.00	
Delivery to SMART 120-160 Days			TOTAL	\$191,900.00	Delivery to SMART 12 weeks			TOTAL \$218,780.00	

DATE:	June 23, 2022	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Counsel
FROM:	General Counsel	APPROVED BY:	Deputy General Manager
SUBJECT:	FY2023 Board of Directors Meeting Schedule and Standing Resolution Setting Regular Board Meetings		

RECOMMENDATION

That the Board adopt the attached resolution designating the time and place for meetings as per the Open Meetings Act, MCLA 15.261 et seq and Article II, Section 3 of the SMART Board's By-Laws.

DISCUSSION

Under Section 5 of the Open Meetings Act (MCLA 15.265(2)) a public notice stating the dates, times, and places of this Board's regular meetings must be posted. In addition, the SMART Board of Director's By-Laws require a standing resolution that sets forth the Board's place and time for all meetings. Article II, Section 3 states:

Section 3. Regular Meetings. Regular meetings of the Board shall be held a minimum of quarterly at such times and places as shall be designated from time to time by standing resolution of the Board. In all respects, each shall be identical in format. At such meetings the Board may transact such business as may be brought before the meetings. The Annual Meeting will be held in the month of October.

The SMART Board currently meets at 2:00 p.m. eastern standard time, on the fourth Thursday of the month excluding November and December. The meeting place for all meetings will be the SMART offices at 535 Griswold, Suite 600, Detroit, Michigan 48226, unless amended by policy or law, and may be undertaken remotely due to COVID-19 restrictions.

Since the SMART Board's meeting schedule conflicts with both the Thanksgiving and Christmas holidays, and given that past practice has been to combine these meetings to take place during the first Thursday of December (December 2, 2021), and the attached resolution reflects that practice. Should the SMART Board wish to change the time or location of a meeting, or hold a special meeting, notice will be provided accordingly on an as needed basis.

ATTACHMENTS:

- Resolution
- Board Secretary Memo

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Approve a Standing Resolution Designating the Time and Place for Meetings

- Whereas, the Open Meetings Act and the By-Laws of the Suburban Mobility Authority for Regional Transportation (SMART) require a standing resolution designating the time and place for meetings in Article II, Section 3; and,
- Whereas, the SMART Board intends its meetings to take place at 2:00 p.m. eastern standard time, on the fourth Thursday of each month excluding November and December, which meetings shall be combined and take place on the first Thursday of December; and,
- Whereas, the SMART Board intends its regular meeting place to be the SMART administrative offices located at 535 Griswold, Suite 600, Detroit, MI, 48226, subject to law and policy amendments due to COVID-19; now therefore be it,
- Resolved, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby adopts the foregoing schedule as its own for FY2021.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies that the foregoing is a true and correct copy of the resolution adopted by the Board of Directors of the Suburban Mobility Authority for Regional Transportation at a legally convened meeting on June 23, 2022.

Date

Board Secretary

No.

MEMORANDUM

DATE: June 23, 2022
TO: SMART Board of Directors
FROM: Tiffany C. Martin-Patterson, Board Secretary
SUBJECT: FY2023 Board of Directors Meetings

Listed below are the SMART Board of Directors meetings scheduled for FY2023. The Board meetings are held every fourth Thursday of the month at 2:00 p.m. The meeting place for all meetings will be at the SMART offices in the Board Room at 535 Griswold, Suite 600, Detroit, Michigan 48226 or by public conference call.

Due to the Holiday Season, the Board meetings for the months of November and December will be combined and are currently scheduled for Thursday, December 1, 2022.

If there are any cancellations or changes in the schedule, related correspondence will be mailed, posted, and/or e-mailed. If you have any questions or concerns, please call me at 313.223.2110. Thank you.

Board Meetings

JULY 28, 2022
AUGUST 25, 2022
SEPTEMBER 22, 2022
OCTOBER 27, 2022
DECEMBER 1, 2022
JANUARY 26, 2023
FEBRUARY 23, 2023
MARCH 23, 2023
APRIL 27, 2023
MAY 25, 2023
JUNE 22, 2023